



ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

**MINUTES**  
**REGULAR BOARD MEETING**

**Public Session**

**Tuesday, November 27, 2018 – 6:30 P.M.**  
**Ursuline Boardroom, Catholic Education Centre**  
**420 Creek Street, Wallaceburg**

**ATTENDANCE:**

Trustees: John Van Heck Michelle Parks  
Anita Mallette-Snobelen Mat Roop  
Brenda Rumble - called in

Board Chaplain: Deacon Jerry Lozon

Resource: Deb Crawford

Administration: Laura Callaghan Lisa Demers  
James Duff Scott Johnson  
Todd Lozon

Student Trustees: Arianna Kennedy, Zach McGlynn

Regrets: Linda Ward, Carol Bryden, Amy Janssens

Recording Secretary: Nancy Bechard

**A. CALL TO ORDER – J. Van Heck called the meeting to order at 6:00 p.m.**

**Motion O-169-2018: (Brenda Rumble and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board move into Committee of the Whole – Private Session. *Carried.***

**Motion O-170-2018: (Michelle Parks and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board move into Regular Board Meeting of Tuesday, November 27, 2018 at 6:30 p.m. *Carried.***

1. Opening Prayer – A. Mallette-Snobelen

Intentions:

- For the parents at our schools who work so hard to partner with the schools and parish personnel to raise their children in the Catholic faith.
- For the people in our world who are dealing with natural disasters or violence
- For Christians everywhere and their faith leaders as they prepare for the Holy Season of Advent
- For staff, students, parents and parish personnel in need of healing, prayers and works of mercy - especially anyone on sick leave from work or school
- For all our families who are grieving the loss of loved ones especially:
  - Bill Nelson (Principal) and Laura Nelson (ECE) who are mourning the loss of their mother/grandmother.
  - Margaret DeGurse (Principal) and her husband Steve (Principal)

- and Janice Manton Burns and her husband Tom (both occasional teachers) who are grieving the deaths of their fathers/ father-in laws.
- Rick Sauve (former maintenance personnel) and his wife Shirley (custodian) who are grieving the death of their mother/mother-in-law.
- Laura Callaghan (superintendent) who is mourning the death of her father-in-law.

2. Recording of Attendance:

Regrets: Linda Ward, Carol Bryden, Amy Janssens

3. Confirmation of Agenda

**Motion O-171-2018: (Mat Roop and Michelle Parks) That the Agenda for the Regular Board Meeting of Tuesday, November 27, 2018, be approved as presented. Carried.**

4. Declaration of Conflict of Interest - Nil

Encl.

5. Confirmation of Minutes

**Motion O-172-2018: (Mat Roop and Michelle Parks) That the Minutes for the Regular Board Meeting of Tuesday, November 13, 2018, be approved as presented. Carried.**

6. **STANDING ITEMS**

Faith, Learning & Stewardship Updates – Executive Council

**B.**

**DELEGATIONS/SUBMISSIONS/EDUCATIONAL PRESENTATIONS**

St. Anne Catholic School, Blenheim – L. Callaghan

Principal Stacy Shepley introduced staff members and students from St. Anne Blenheim. The students gave us a preview of their Christmas presentation “Elf the Musical Jr.”. Also, a video presentation was given illustrating the “St. Anne’s Goals for School Improvement”.

North Chatham Elementary School Communication Project – D. Crawford

A video was shared showing the student news team reporting on the progress of the new north Chatham Catholic Elementary school construction project. Students from St. Agnes, St. Vincent and Our Lady of Fatima participated in this news project.

**C.**

**REPORTS**

Encl.

7. Report: Trustee Attendance for 2017-2018 – D. Crawford

**Motion O-173-2018: (Michelle Parks and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board receive the report: Trustee Attendance**

for 2017-2018, for information. Carried.

- Encl. 8. Report: Policy Approval – Corporate Services – D. Crawford

**Motion O-174-2018: (Anita Mallette-Snobelen and Mat Roop) That the St. Clair Catholic District School Board receive the report: Policy Approval – Corporate Services, for information. Carried.**

**Motion O-175-2018: (Mat Roop and Michelle Parks )That the St. Clair Catholic District School Board approve Sec. B Policy – Freedom of Information and Protection of Privacy Act (FIPPA), effective November 27, 2018. Carried.**

**Motion O-176-2018: (Michelle Parks and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board approve Sec. B Policy – Copyright: Fair Dealing Guidelines, effective November 27, 2018. Carried.**

**Motion O-177-2018: (Anita Mallette-Snobelen and Mat Roop) That the St. Clair Catholic District School Board approve Sec. B Policy – School Generated Funds, effective November 27, 2018. Carried.**

**Motion O-178-2018: (Michelle Parks and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board approve Sec. B Policy – Fundraising, effective November 27, 2018. Carried.**

**Motion O-179-2018: (Anita Mallette-Snobelen and Michelle Parks)That the St. Clair Catholic District School Board approve Sec. C Policy – Video Surveillance, effective November 27, 2018. Carried.**

- Encl. 9. Report: Policy Approval – Sec. C - Health Support – L. Demers

**Motion O-180-2018: (Michelle Parks and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board receive the report: Policy Approval – Sec. C - Health Support, for information. Carried.**

**Motion O-181-2018: (Mat Roop and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board approve Sec. C Policy – Health Support, as presented, effective November 27, 2018. Carried.**

- Encl. 10. Report: Policy Review – Sec. A – Student Trustee on the Board – S. Johnson

**Motion O-182-2018: (Mat Roop and Anita Mallette-Snobelen) That the St. Clair Catholic District School Board receive the report: Policy Review – Sec. A – Student Trustee on the Board, for information. Carried.**

**D. UNFINISHED BUSINESS/BUSINESS ARISING OUT OF THE MINUTES**

11. Items from Committee of the Whole – M. Parks

- a) Discussion Items – Michelle Parks reported that a property is was discussed at the November 27, 2018 Committee of the Whole In-camera Meeting.
- b) Action Items - Nil

**E. NEW BUSINESS**

12. Committee Reports:

- Encl. a) Joint Health & Safety Committee – Anita Mallette-Snobelen

**Motion O-183-2018: (Anita Mallette-Snobelen and Michelle Parks) That the St. Clair Catholic District School Board receive the Minutes of the Joint Health & Safety Committee meeting of April 13, 2018. Carried.**

- Encl. b) Joint Health & Safety Committee – Anita Mallette-Snobelen

**Motion O-184-2018: (Anita Mallette-Snobelen and Mat Roop) That the St. Clair Catholic District School Board receive the Minutes of the Joint Health & Safety Committee meeting of June 1, 2018. Carried.**

- Encl. c) Special Education Advisory Committee – M. Parks

**Motion O-185-2018: (Michelle Parks and Mat Roop) That the St. Clair Catholic District School Board receive the Minutes of the Special Education Advisory Committee meeting of September 17, 2018. Carried.**

- Encl. d) Special Education Advisory Committee – M. Parks

**Motion O-186-2018: (Michelle Parks and Mat Roop) That the St. Clair Catholic District School Board receive the Minutes of the Special Education Advisory Committee meeting of October 15, 2018. Carried.**

- Encl. e) Audit Committee – M. Roop

**Motion O-187-2018: (Mat Roop and Michelle Parks) That the St. Clair Catholic District School Board receive the Minutes of the Audit Committee meeting of September 21, 2018. Carried.**

- Encl. f) Board Advisory Committee – M. Roop

**Motion O-188-2018: (Mat Roop and Michelle Parks) That the St. Clair Catholic District School Board receive the Minutes of the Board Advisory Committee meeting of May 18, 2018. Carried.**

**F. INFORMATION ITEMS**

- a) From Student Trustee Arianna Kennedy (St. Patrick’s Catholic High School)
- b) From Student Trustee Zach McGlynn (Ursuline College Chatham)

**G. FUTURE BUSINESS**

13. Joint Health & Safety Committee – December 7, 2018, 9:00 a.m., St. Louis Conference Room, Catholic Education Centre
14. Special Education Advisory Committee – January 14, 2019, 7:00 p.m., St. Louis Conference Room, Catholic Education Centre
15. Audit Committee Meeting – January 29, 2019, 3:00 p.m., Catholic Education Centre
16. Catholic Faith Advisory Committee – February 4, 2019, Catholic Education Centre
17. Board Advisory Council Meeting – March 5, 2019, Catholic Education Centre
18. Indigenous Education Committee – TBD, Boardroom, Catholic Education Centre
19. **Next Board Meeting:**
  - Tuesday, December 4, 2018, **Inaugural Board Meeting at 7:00 p.m. – Mass at 6:30 p.m. Ursuline Room**
20. Future Board Meeting Dates:
  - Tuesday, December 11, 2018, Regular Board Meeting at 7:00 p.m.
  - Tuesday, January 29, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, February 26, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, March 26, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, April 23, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, May 28, 2019, Regular Board Meeting at 7:00 p.m.
  - Tuesday, June 18, 2019, Regular Board Meeting at 7:00 p.m.

**H. ADJOURNMENT**

21. Adjournment

**Motion O-189-2018: (Anita Mallette-Snobelen and Michelle Parks) That the St. Clair Catholic District School Board meeting of Tuesday, November 27, 2018 adjourn at 8:07 p.m. Carried.**
22. Closing Prayer

Minutes approved on February 19, 2019.



**Mat Roop**  
Vice Chair of the Board



**Deb Crawford**  
Director of Education & Secretary